



## **ALAA Postgraduate Travel Scholarships: Call for Applications**

Applications are called for **ALAA Postgraduate Travel Scholarships** to attend the ALANZ/ALAA/ALTAANZ Conference to be held in Wollongong from 26<sup>th</sup> – 28<sup>th</sup> November 2018. Five scholarships of up to \$800\* each are available. The scholarships can be used towards conference registration, travel and/or accommodation. They will be awarded as a reimbursement for documented expenses after the conference.

### **Eligibility criteria**

To be eligible for a scholarship, you must:

- hold a current ALAA membership for at least six months at the time of application;
- be enrolled as a full time higher degree research student *or*
- not have been awarded a research degree (Masters or PhD) before 30th June 2018
- not be in full time employment
- have a presentation accepted for the 2018 conference.

### **Application Procedure**

To be considered, applications must include:

1. a completed scholarship application form (see below)
2. a one-page summary of your research project, addressing the following aspects:
  - aims, context, rationale, & methodology of the project
  - the project's potential contribution to/significance for our understanding of issues related to the field of applied linguistics
  - innovation and potential impact
3. a copy of the abstract accepted for presentation at the 2018 ALAA conference
4. your CV
5. a letter of support from an academic commenting on the quality of your research.

**See below for the criteria by which your application will be judged.**

All applications should be submitted via email to ALAA Secretary The closing date is **midnight Australian Eastern Summer time Friday 31 August 2018**. Preference will be given to doctoral candidates, but research students at Honours and Masters levels are also encouraged to apply. Successful applicants will be notified by in due course.

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\*The amount awarded will relate to the travel costs involved in attending the conference.

**ALAA Postgraduate Travel Scholarship**

**Section A: Application Form**

*Please complete and return this form*

Title:	<input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms
First Name:	
Family Name:	
Contact Details:	Mailing address:  Email:  Phone:
Name of institution and department for your postgraduate studies:	
Title of degree:	
Date (anticipated/actual) of award of higher degree	
Title and name of person supplying your letter of support	
Position/relevance to your research of person supplying your letter of support (e.g. supervisor)	
Expected costs in attending the conference:	Travel:  Conference Registration:  Accommodation:  TOTAL amount requested:

I hereby declare that:

1. I am enrolled as a full-time higher degree student (Masters by research; PhD) *or* this degree was not awarded ***before*** 30 June 2018
2. I am ***not*** in full-time employment
3. I have been an ALAA member for at least 6 months (please attach proof of membership)
4. The attached abstract was accepted for the 2018 conference
5. All other details supplied in this application are true and correct.

Your signature (if you can scan it into this document) or your full name (if you can't):

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## **ALAA Postgraduate Travel Scholarship**

*In addition to the completed application form, please supply:*

1. A one-page summary of your research project, addressing the following aspects
  - a. Aims, context, rationale, & methodology of the project
  - b. Significance and contribution of the project to the related field of applied linguistics
  - c. Innovation and potential impact
2. A copy of:
  - a. the abstract accepted for presentation at the 2018 conference
  - b. the acceptance letter you received
3. Your CV relevant to this application (no more than one page)
4. A letter of support from an academic who knows your scholarly work and can comment on the quality of your research
5. Proof of current active ALAA membership.

## **Criteria for Assessing and Ranking Scholarship Applications**

### **Description of your Research Project**

Your description will be assessed (as excellent/good/fair/unsatisfactory) against the following criteria:

1. evidence that the research project is clearly focused
2. the clarity of the description of the project's context and rationale (theoretical and/or empirical and/or practical and/or literature)
3. the clarity of the description of your research methodology
4. the project's potential contribution to/significance for understanding of issues related to the field of applied linguistics
5. innovation and potential impact of the project

### **Track Record**

Your CV will be assessed (as outstanding/good/fair) in relation to your scholarly achievements to date.

### **Letter of Support**

Your letter of support will be assessed (as strong/fair/weak) in relation to:

1. the degree of support your referee indicates (high/medium/low)
2. specific evidence your referee offers regarding your academic achievements and/or promise.