



# *Applied Linguistics Association of Australia*

## **ALAA Postgraduate Travel Scholarships: Call for Applications**

Applications are called for **ALAA Postgraduate Travel Scholarships** to attend the ALAA Conference in Melbourne from 5<sup>th</sup>-7<sup>th</sup> December 2016. Five scholarships of up to \$800<sup>1</sup> each are available. The scholarships may be used towards conference registration, travel and/or accommodation. They will be awarded as a reimbursement for documented expenses after the conference.

### **Eligibility criteria**

To be eligible for a scholarship, you must:

- be a current member of ALAA;
- be enrolled as a full time higher degree research student *or*
- not have been awarded a research degree (Masters or PhD) before 31<sup>st</sup> August 2016
- not in full time employment
- have a presentation accepted for the ALAA 2016 conference.

### **Application Procedure**

To be considered, applications must include:

1. a completed scholarship application form (see below)
2. a description of your research project, including its:
  - aims
  - rationale
  - methodology
  - progress at the time of application
  - anticipated, preliminary or final results
  - potential or actual significance
  - how your ALAA conference paper relates to the wider study.

Your description should be on one page and no longer than 700 words.

3. a copy of the abstract accepted for presentation at the 2016 ALAA conference
4. your CV
5. a letter of support from an academic commenting on the quality of your research.

**See below for the criteria by which your application will be judged.**

All applications should be submitted via email to ALAA Vice President Honglin Chen at [honglin@uow.edu.au](mailto:honglin@uow.edu.au). The closing date is **midnight Australian Eastern Summer time Sunday 3<sup>rd</sup> October 2016**.

---

<sup>1</sup> The amount awarded will relate to the travel costs involved in attending the conference.

## ALAA Postgraduate Travel Scholarship

### Section A: Application Form

*Please complete and return this form*

Title:	<input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms
First Name:	
Family Name:	
Contact Details:	Mailing address:  Email:  Phone:
Name of institution and department for your postgraduate studies:	
Title of degree:	
Date (anticipated/actual) of award of higher degree	
Title and name of person supplying your letter of support	
Position/relevance to your research of person supplying your letter of support (e.g. supervisor)	
Expected costs in attending the conference:	Travel:  Conference Registration:  Accommodation:  TOTAL amount requested:

I hereby declare that:

1. I am enrolled as a full-time higher degree student (Masters by research; PhD) *or* this degree was not awarded ***before*** 31 August 2016
2. I am ***not*** in full-time employment
3. I hold ALAA current membership (please attach proof of membership)
4. The attached abstract was accepted for the 2016 ALAA conference
5. All other details supplied in this application are true and correct.

Your signature (if you can scan it into this document) or your full name (if you can't):

.....

## **ALAA Postgraduate Travel Scholarship**

*In addition to the completed application form, please supply:*

1. a description of your research project (on one page and no longer than 700 words) including:
  - a. aims
  - b. rationale
  - c. methodology
  - d. progress at the time of this application
  - e. anticipated, preliminary or final results
  - f. potential or actual significance
  - g. how your ALAA conference paper relates to the wider study.
2. a copy of:
  - a. the abstract accepted for presentation at the 2016 ALAA conference
  - b. the acceptance letter you received
3. your CV (no more than one page)
4. a letter of support from an academic who knows your scholarly work and can comment on the quality of your research
5. proof of current ALAA membership.

### **Criteria for Assessing and Ranking Scholarship Applications**

#### **Description of your Research Project**

Your description will be assessed (as excellent/good/fair/unsatisfactory) against the following criteria:

1. evidence that the research project is clearly focussed
2. the clarity of the description of the project's context and rationale (theoretical and/or empirical and/or practical and/or literature)
3. the clarity of the description of your research methodology
4. evidence of the extent to which your research has progressed (more advanced projects will rank more highly than less advanced)
5. your description of the project's existing or potential contribution to/significance for our understanding of language and/or its relation to the wider world
6. the clarity of your description of how your ALAA conference paper relates to your overall research project.

#### **Track Record**

Your CV will be assessed (as outstanding/good/fair) in relation to your scholarly achievements to date.

#### **Letter of Support**

Your letter of support will be assessed (as strong/fair/weak) in relation to:

1. the degree of support your referee indicates (high/medium/low)
2. specific evidence your referee offers regarding your academic achievements and/or promise.